



Instrument and equipment loan form

Name:
School:

Equipment lent	Reference	Value	Date lent	Date returned

Please read and sign this acceptance form for the loan of an instrument and other equipment.

Terms and conditions

1. All instruments and other equipment belongs to North Tyneside Brass in Schools and/or North Tyneside Music Education Hub and is on loan to your child.
2. All instruments and other equipment lent to your child must be returned to the School when no longer needed by your child, or when your child leaves the School, or on request from the School.
3. The instruments and other equipment must be treated with care to avoid damage. They may only be used by your child and must not be lent to any other person. They may only be used within School, your home or other agreed location.
4. In the event of a problem with the instrument or other equipment (e.g. sticky valve or slide), it must be returned to the School so that one of the music tutors can check it.
5. Please do not attempt to dismantle any instrument valves as they are delicate and may be broken if not handled correctly.
6. If your child is unsure how to use the equipment, they should refer to the help sheets we have provided (also available on our website) or wait and ask one of our music tutors at the next brass group session.
7. There is no charge for the loan of instruments and other equipment. However, we reserve the right to charge for the loss of, or damage to, the instruments and other equipment if this appears to be through neglect or misuse.
8. Your child should bring their instrument into School every week for the brass group sessions.

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I have read and accept the above terms and conditions

Your name (please PRINT):

Relationship to child:

Home address:

Your signature:

Date: